

# Job Mastery:

## HOW TO INTERVIEW & PREPARE FOR A JOB



### Lessons Include:

- Resume writing fundamentals
- Effective job search strategies
- Interview preparation and techniques
- Networking and building professional connections
- Negotiation skills for job offers
- Creating a compelling online presence
- Personal branding and professional image
- Crafting personalized cover letters
- Utilizing job search platforms effectively
- Elevating your LinkedIn profile
- Tips for a successful job search

Our program equips you with the essential skills and knowledge required to excel in the competitive job market. Whether you're a recent graduate, a career changer, or anyone looking to boost their employment prospects, this program is designed to empower you on your journey to a successful job search.



Course Objective: Job Seeking Skills

Advised Direction: 8 Weeks

Modality: Online, self-paced, instructor-led

To gain access to this elective, students must be enrolled in a Foundational Course.



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