

## Job Mastery: HOW TO INTERVIEW & PREPARE FOR A JOB

## **Lessons Include:**

Resume writing fundamentals

Effective job search strategies
Interview preparation and techniques
Networking and building professional connections
Negotiation skills for job offers
Creating a compelling online presence
Personal branding and professional image
Crafting personalized cover letters
Utilizing job search platforms effectively
Elevating your LinkedIn profile
Tips for a successful job search

Our program equips you with the essential skills and knowledge required to excel in the competitive job market. Whether you're a recent graduate, a career changer, or anyone looking to boost their employment prospects, this program is designed to empower you on your journey to a successful job search.



Course Objective: Job Seeking Skills
Advised Direction: 8 Weeks

Modality: Online, self-paced, instructor-led Total Charge: \$2,497 (scholarships available)



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